

The Bath MBA

Personal Recommendation – Confidential



Please tick as appropriate: Full-time programme Part-time Executive programme

To be completed by the Applicant:

This form should be used in connection with an application for the Bath MBA. In order to move forward with your application we require at least one (of two) completed reference forms to be uploaded to your personal application tracker.

Please insert your name below and send on to your referee requesting that it be completed and returned to yourself for uploading to your personal on-line application tracker.

Applicant's first name:

Applicant's surname:

To be completed by the Referee:

The person named above is applying for admission to the Bath MBA programme at the University of Bath School of Management and has named you as a referee. The Bath MBA is a rigorous and highly selective programme, we would like you to assess the suitability of the applicant to complete this demanding and intensive course.

Please return this form to the applicant in order that they may upload your personal recommendation / reference to their personal on-line application tracker.

We appreciate your time and effort, and thank you for your prompt response.

How long have you known the applicant, and in what connection?

Is the applicant still with your Company?

Please rank the applicant in those areas with which you are familiar.

	Don't Know	Excellent	Very Good	Good	Average	Below Average
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal/ teamwork skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verbal skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic ability to complete MBA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What do you consider to be the applicant's major strengths?

What do you consider to be the applicant's major weaknesses?

How do you see the applicant's career progressing in the next five years?

How will the applicant benefit from the course?

Finally, please comment on any other issues of which you believe the Admissions Office should be aware in assessing the suitability of this applicant for the programme. (Please continue on a separate sheet if necessary).

Name of person completing this form:

Position/title:

Organisation and address:

Daytime telephone:

Email:

Signature

Date

Official stamp

May we contact you if we need further information?

Thank you for completing this form.